



Virtual Meeting Funds Application

Given the current environment and challenges regarding travel, the UFGI administration has decided to offer a limited number of awards to support students attending a virtual conference or workshop.

Eligibility

Students in their second year and above who have not yet scheduled their dissertation defense are eligible to apply for these funds. Students can receive up to \$200 to attend a virtual conference or workshop. Students are not required to present or have funding from their mentor to receive these funds.

Submitting your application

Students who are interested in utilizing these funds must send the following application to Dr. Connie Mulligan (cmulligan@ad.ufl.edu) and Dr. Brittany Hollister (b.hollister@ufl.edu).

Notification of selection

Students will be notified by Dr. Hollister if they have been selected to receive the requested funds. **Students must go through their mentor's home department for reimbursement of costs related to the virtual conference/workshop.**

Reimbursement of funds

Reminder – You must go through your mentor's home department for reimbursement of costs related to virtual meetings.

Once approved by the UFGI administration, please have your mentor's home department's fiscal person reach out to Cindy Heesacker (capgap@ufl.edu) for UFGI chartfield information.

Applicant information

Name

Email

UFID

Meeting/Workshop information

Meeting name

Begin date

End date

Type of presentation

Keynote address

Invited paper

Symposium paper

Submitted paper

Submitted work

Other

NA

Presentation title:

Other activities you will participate in at the meeting/workshop:

Please briefly explain how this meeting is beneficial to your research or professional development.

If you have previously received UFGI travel or meeting funds, please indicate when and for what purpose.

Supervisor signature

Date

Graduate coordinator signature

Date